



KSK Mahanadi Power Company Limited

CIN: U40300TG2009PLC064062

Works

Near Nariyara Village,
Akaltara Tehsil,
Janjgir – Champa District,
Chhattisgarh
Tel (Site): 07817-284001

Registered Office

8-2-293/82/A/431/A,
Road No.22, Jubilee Hills,
Hyderabad – 500 033
Tel: +91-40-23559922-25
Fax: +91-40-23559930

Ref: KMPCL-OPER, HYD/BKDH/2500101/365

Date: 12th July 2023

Subject : RFQ for procurement of Domestic Coal / Beneficiated coal / Blended coal as per the grades / specifications mentioned here under that is to be delivered at Plant Site of KSK Mahanadi Power Company Limited (KMPCL), near Nariyara Village, Akaltara Tehsil, Janjgir – Champa Dist., Chhattisgarh, on FOR Destination basis.

Dear Sir,

We invite offers for supply of upto 2,00,000 mt (upto Two Lacs mt) of domestic coal on FOR plant delivered basis to KSK Mahanadi Power Company Limited.

The detailed tender document with scope of work, Bid Format, General Terms & Conditions are attached below.

You are requested to submit the offer by 18:00 hours of 17th July 2023.

Thanking you,

Yours sincerely,

For KSK MAHANADI POWER COMPANY LIMITED

AUTHORISED SIGNATORY.



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INTRODUCTION:

KSK Mahanadi Power Company Limited (KMPCL), has 1800 MW (3 x 600 MW), coal based power project near Nariyara Village, Akaltara Tehsil, Janjgir – Champa Dist., Chhattisgarh.

KMPCL invites offers from prospective bidders for supply of upto 2,00,000 mt (upto Two Lacs mt) of Domestic Coal on FOR destination delivery basis at KSK Mahanadi Power Company Limited power plant situated near Nariyara, Akaltara, Janjgir – Champa Dist., Chhattisgarh.

1. QUALIFICATION CRITERIA

- a) The bidder should be a partnership firm /company incorporated in India.
- b) The bidder should have experience of coal trading.
- c) The bidder or its associates directly / indirectly should not be a party to any legal case against KSK Mahanadi Power Company Limited or its officials or have instituted any case in any forum in India against KSK Mahanadi Power Company Limited prior to the date of this RFQ (Ineligible Bidder hereafter). Any affiliate of Ineligible Bidder shall not be eligible to take part in this tender.
- d) The Bidder(s) may note that only one company from the same management / group shall be eligible to participate in the RFQ process. By submitting the RFQ, the supplier undertakes that it has not submitted offer from any of its group companies. The Bidder has to submit a Chartered Accountant (CA)/Company Secretary (CS) certificate to validate along with their Bid, that it has not submitted the bid from any other entity where there are common directors, shareholders and management. If the aforementioned certificate is not submitted or if it is discovered that the bidder has filed two or more offers from companies under same management, KMPCL reserves the right to reject all such offers.
- e) The bidder(s) undertakes that they are not connected / related directly or indirectly with the erstwhile suspended board of directors of KSK Mahanadi Power Company Limited. Submitting the offer shall be an acknowledgement in this regard from the bidder(s).

The details of the requirements are as mentioned in this RFQ.



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2. BID SUBMISSION:

- 2.1 We request you to e-mail your most competitive offer(s), quoting the rate of coal in Rs. per kcal basis as per the requirement of this RFQ, to the following email ID coal@ksk.co.in. Bidders are required to send separate offers for different grades of coal under this tender.
- 2.2 Along with offer, the bidder(s) has to submit an undertaking stating that they are not connected / related directly or indirectly with the erstwhile suspended board of directors of KSK Mahanadi Power Company Limited and they are not directly / indirectly related to the promoters of KSK Mahanadi Power Company Limited. Further, bidder need to submit directors / company information as per Annexure – 1.
- 2.3 Along with offer, the bidder(s) has to submit an undertaking stating that no bidder has filed two or more offers from companies under same management. The bidder in this respect shall furnish declaration as per Annexure – 2.

3. BANK GUARANTEE:

The Supplier shall furnish a Performance Guarantee before signing of the Purchase Order in the form of cash deposit or a Performance Bank Guarantee of a Nationalized / Scheduled Bank authorized by RBI to issue a Bank Guarantee in the prescribed format given by KMPCL for the due and faithful performance of the Purchase Order along with other terms & conditions. The Performance Guarantee shall be 5% of the contract value through BG / Cash Deposit, without any deviation. In-case of multiple suppliers the BG amount will be proportionately calculated as per the quantity & its value. If the Performance Guarantee is submitted in the form of a Bank Guarantee, it shall be valid for a period of 90 days from the date of Purchase Order. The supply to be commenced after submission of BG and within 3 (three) working days from the date of Purchase Order is issued and accepted by the supplier. Suppliers are requested to quote the price only if they are in a position to furnish the Performance Guarantee on acceptance of the Purchase Order. In case after submission of the price bid, the supplier is unable to furnish the Performance Guarantee, the supplier shall be blacklisted for next 3 years and the decision of the RP in this regard shall be final.

4. TERMS OF THE AGREEMENT:

The Agreement shall commence on the “Effective date” and continue in effect until the end of the agreement, unless it is terminated earlier in accordance with the provisions of the Agreement.



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The Term may be extended on terms mutually agreed by Parties and consistent with the Agreement.

5. COMMENCEMENT OF SUPPLY

The supplier shall be allowed a mobilization period of three days to start supply from the date of Purchase Order (Date of PO is included). The date of commencement shall be considered as third day from the date of Purchase Order or the first day of receipt of coal against the Purchase Order, whichever is earlier. No deviation shall be allowed in this regard at the request of the vendor.

6. SOURCE OF SUPPLY

It shall be your sole responsibility to supply coal only from lawful sources without contravening the provisions under applicable laws and extant Government policy. In the event of any contravention or violation, the Bidder shall be fully liable for any damage, financial or otherwise, and KMPCL shall in no case be implicated. Bidder shall mention the source of supply while furnish the quotation.

7. SCOPE OF WORK :

- a) Supply of coal with guaranteed GCV (ARB) 3900 Kcal/kg on FOR KMPCL Plant basis.
- b) Requirement of coal as mentioned in this RFQ shall be upto 2,00,000 mt (upto Two Lacs mt). Quotation for minimum supply has to be for 50,000 mt.
- c) Allotment of quantities to any supplier will be at the sole discretion of KMPCL.
- d) In case the supplied quantity exceeds 2%, then Resolution Professional ('RP') of KMPCL at his discretion either return the excess quantity at the cost of the supplier or buy the excess quantity at the then prevailing price of the coal or the contracted price whichever is lower. Decision of RP in this regard shall be final. No dispute in this regard shall be entertained.
- e) The bidder is required to furnish the weekly delivery schedule. In case supplier fails to supply the quantity as per the delivery schedule (either weekly or for whole delivery period), to bridge the gap KMPCL at its discretion can procure further quantity from other suppliers in the market without issuing any RFQ.
- f) If multiple vendors are selected, then the delivery period would be 30 days for the entire 2,00,000 mt and the delivery period for the parties will be reduced proportionately as per the allotment of quantity. All other calculations under this RFQ shall be treated accordingly.
- g) The supplier shall:
 - i. Deliver the coal at KMPCL site by road or rail mode.



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- ii. For supply by road mode;
 - a. Supply and unload coal at the designated area at KMPCL premises.
- iii. For supply through rail mode;
 - a. Dispatch coal loaded rakes to MKMA railway siding.
 - b. Supplier shall ensure filing of timely indents for rake placement in view of indent seniority of the particular railway siding and the supplier shall keep KMPCL informed about the same.
 - c. Coal supply through rail mode shall be done maximum through BOBRN wagons.
- iv. Supplier has to maintain to supply the weekly average quantity (Total Ordered Quantity / No of days as per contract period x 7). Supplier will be allowed to supply a minimum of 70% (50% in case of supply by rail mode) of the weekly average quantity in the 1st week of the contract period only, thereafter the supplier has to balance quantity within the balance of the contract period.

8. SPECIFICATION OF COAL & DELIVERY SCHEDULE

- a) Supplier shall ensure for supply of *Non Coking Coal*, having GCV (ARB) of 3900 Kcal/kg & Total Moisture (ARB) not exceeding 12% (+/- 1%) and Ash (on weighted average basis) not exceeding 36%.
- b) For supply of *Normal Coal* quality shall be as stated below :

Description	Basis	Typical Value
GCV	ARB	3900 kcal/kg
Total Moisture	ARB	Max 13%
Sulphur	ARB	Max 0.6%
Ash	ARB	36% max
Size		0-50 mm

- c) Quality as per sampling and testing done at KMPCL laboratory shall be final for all commercial purposes unless challenged by the supplier. Referee analysis provision shall be final as per the buyer's discretion. Laboratory for referee analysis shall be finalized based on mutual agreement.



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9. QUALITY ANALYSIS

- a) For determination of coal quality, sampling and analysis done by KMPCL shall be final and binding. KMPCL shall not allow any third party in their premises for sampling & analysis on request of the supplier.
- b) The Supplier shall be allowed to witness the collection of samples; however in no case the Supplier will be allowed to witness sample preparation and sample testing unless specifically approved by RP on case to case basis.
- c) The material received during a Day shall be taken for sampling separately, on each rake wise and/or truck wise basis. These samples will be collected, separately for road and each rake for rail mode, as per **IS procedures**.
- d) The material collected for sampling purpose, at the end of every Day will be taken up for preparation of samples in terms of **IS procedures**. The result for the Day so available for composite sample prepared for a Day will be applied to all the material received on that Day for a particular mode of supply (road mode and each rake for rail mode).
- e) If on a given Day, Coal is supplied by both Tip Trailers and rake(s), sample testing results, as calculated as per Clause 9(c) and 9(d) for GCV(ARB) for Coal received through Tip Trailers and rake(s) will be used to arrive at a value of GCV(ARB) for the entire Coal supplied for that Day by calculating the weighted average for GCV(ARB) and this calculated value of GCV(ARB) for that particular Day will be applicable for billing purpose, as per Clause 9(a).
- f) If on a given Day, Coal is supplied by both Tip Trailers and rake(s), any adjustment on quantity will be calculated separately for Tip Trailers and rake(s) as per the provisions of Clause 11(a)(ii) after deducting penalty if any, for excess total moisture.
- g) Three samples will be prepared one for testing and other two will be referee samples for each mode of supply (road mode and each rake for rail mode).
- h) Two referee samples will be prepared for each mode of supply and kept at the Site; these two referee samples will be designated as “FIRST REFEREE SAMPLE” and “SECOND REFEREE SAMPLE”. The referee samples so prepared will be kept with a proper tag indicating the mode of supply along with other relevant details.
- i) “FIRST REFEREE SAMPLE” will be tested at Buyer’s lab only in case of any discrepancy. The Supplier may within two days of receipt of sampling results, raise any dispute against values declared for sampling results. Any dispute thereafter will not be entertained by the Purchaser and the results declared as per first sample tested will be considered final and binding for the billing purpose.
- j) “SECOND REFEREE SAMPLE” shall be kept at the Site & shall be sent to 3rd party analysis if required or if demanded by the Supplier, only in case the results for



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“FIRST REFEREE SAMPLE” are not acceptable to the Supplier. The Supplier may within two days of receipt of sampling results, raise any dispute against values declared for sampling results. Any dispute thereafter will not be entertained by the Purchaser and the results declared as per “FIRST REFEREE SAMPLE” tested will be considered final and binding for the billing purpose.

- k) The 3rd party for testing the “SECOND REFEREE SAMPLE” will be QCI/ CIMFR/ SGS or IGI. Results declared by 3rd party shall be final & binding on both, the Supplier and the Purchaser. The cost of sampling for “SECOND REFEREE SAMPLE” will be borne by the Purchaser and shall be recovered from the Supplier in case referee sample analysis is required to be done at the request of the Supplier. Referee sample will in no case be handed over to the Supplier. The referee samples will be maintained for a period of 30 days only.

10. RECEIPT WEIGHT

- a) For supply through road mode, weighment done at KMPCL road weighbridge shall be final for billing purpose.
- b) For supply through rail mode, weighment recorded at KMPCL in-motion weighbridge or any other weighbridge assigned by KMPCL to record the net weight of coal received shall be final and binding for billing purpose.

11. BONUS & PENALTY

- a) Bonus and Penalty shall be as follows.
- i. On GCV(ARB)
There will be no additional Bonus on GCV (ARB) the rates will be applicable as per rate table stated above in serial number 19.
- ii. On Total Moisture (ARB)
a) For calculation of penalty for TM, results of quantity and quality for daily coal receipts shall be considered.
b) If Total Moisture percentage is over 13%, then the weight shall be adjusted by the following formula in the Invoice:
Adjusted Weight = $\frac{100 - (\text{Actual TM} - 13.0)}{100} \times \text{Weight}$
- iii. On Short delivery
a) The supplier has to maintain to supply the weekly average quantity (Total ordered quantity / No of days as per the contract period x 7). The Supplier has to maintain a minimum of 70% (50% in case of supply by rail mode) of



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the weekly average quantity in the first week of the contract period. In case the Supplier fails to achieve the above target, a penalty of Rs.250 MT will be levied on the short supply of the weekly average quantity & shall be recovered from the supplier. For example, if total Qty 200MT & the delivery period is 20 days, then the supplier has to supply a minimum of 49 MT ($200/20*7*70\% = 49\text{MT}$) in the first week, however if they supplied 40 MT, then penalty on the balance quantity of 9 MT ($\text{Rs.}250*9=\text{Rs.}2,250$) shall be recovered from the running bills. The supplier is required to maintain the weekly average supply for the entire contract period for all the weeks. It is clarified that relaxation of 70% or 50% as indicated above is only in respect of 1st week. The shortfall arising in the first week shall be met in the 2nd week. In case of any deviation, a penalty will be levied at Rs.250 per MT for the short fall of every week. For example, if total quantity 200MT then 2nd week quantity to be supplied would be 70 MT ($200/20*7= 70\text{ MT}$) + balance of week 1 however if they supply 60MT, then penalty on the balance quantity of 10 MT ($\text{Rs } 250*10=\text{Rs.}2500$) after including carried forward from week 1 shall be levied. Similarly, to be calculated for remaining balance weeks.

- b) Apart from above, entire awarded quantity to be supplied with in the delivery period, failing which an additional penalty of Rs.250 per MT shall be levied for the undelivered quantity.
- c) Incase vendor fails to deliver the entire quantity within the delivery period, the penalty shall be levied as per clause 11 a (iii), additionally, the performance security shall also be forfeited.

It is clarified by KMPCL that levying penalty is not the intention of this contract. KMPCL needs continuous uninterrupted supply of coal and supplier who is in position to supply as per the requirements of KMPCL shall accept the PO since if the coal supplies are not as per the timelines and requirements of KMPCL this may lead to heavy penalties on KMPCL from DISCOMs and procuring coal with erratic delivery schedule will not serve any purpose.

- iv. Towards Manual Unloading
During supply through road, if coal is supplied by a normal truck instead of a tipping trailer, Rs. 50/- per MT shall be charged towards unloading charges.



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12. BILLING & PAYMENT

- a) Bills to be submitted on calendar weekly basis as per quantity & quantity certification provided by KMPCL.
- b) Payment shall be done after **FIFTEEN days** from the date of receipt of clear and correct Invoices.
- c) No advance payment shall be released; supplier has to start the coal supply immediately once the purchase order is issued.

13. OFFLOADING OF JOB:

In case, it is observed during tenure of contract that the supplier is not capable or not in a position to complete the job either partly or as a whole, KMPCL reserves right to offload the same and get it done through other agencies at the cost and risk of the supplier.

14. INDEMNITY:

Supplier assumes responsibility for and shall indemnify and save harmless KMPCL, from all liability, claims, costs, expenses, taxes and assessments including penalties, punitive damages, attorney's fees and court cost which are, or may be required with respect to any breach of the Supplier's obligations under the Contract, or in respect of all salaries, wages or statutory dues or any other compensation or dues of whatsoever, nature of all persons employed by the Supplier in connection with performance of the Scope of this Contract. Supplier to take sole control of the defense of such claims. The Supplier shall execute and deliver such other further instruments as may be necessary to comply with all the requirements of such laws and regulations as may be necessary there under to confirm and effectuate the Contract and to fully protect and indemnify KMPCL. KMPCL shall not in any way be responsible for any accident or damages incurred or claims arising there from during discharge of the obligations by Supplier under this Contract.

15. SETTLEMENT OF DISPUTES :

The Contract shall in all respects to be construed and carried into effect and rights and liabilities of the Parties hereto shall be regulated according to the laws of India.



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16. MUTUAL SETTLEMENT OF DISPUTES:

Except where otherwise provided for in the Contract, other than excepted matters all question and dispute relating to any matter directly or indirectly connected with this Contract shall in the first place be resolved through mutual discussions, negotiations, deliberation and consultations between both the Parties.

17. ARBITRATION:

- a) Any dispute, controversy or claim arising out of or relating to this RFQ, or the breach, termination or invalidity thereof shall be settled by reference of dispute to sole arbitrator to be appointed on mutual discussion.
- b) The arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996. The place of arbitration shall be Hyderabad, Telangana. The language used in arbitral proceedings shall be English.
- c) The award rendered by the sole arbitrator shall be final and binding on the Parties.

18. PRICE BID FORMAT (Financial Bid) :

- a) Rate on FOR basis at KMPCL site for *Normal Coal* shall be applicable as given in the table below:

GCV (ARB) Range (in kcal/kg)	Rate (in Rs / (kcal/kg))
Above 3900 (3900 is included)	a.bc
<3900 to 3800 (3800 is included)	90% of rate applicable for coal received of GCV(ARB) more than 3800 kcal/kg
<3800 to 3700 (3700 is included)	80% of rate applicable for coal received of GCV(ARB) more than 3700 kcal/kg
<3700 to 3600 (3600 is included)	70% of rate applicable for coal received of GCV(ARB) more than 3600 kcal/kg
Below 3600	The vendor has to take back the quantity at their own cost, within three days of receipt of information and KMPCL does not have any liability what so ever in this regard.



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- b) The rate is inclusive of cost of coal, commercial and any other taxes (such as GST and TCS if applicable etc.), govt. levies, statutory charges, road transportation charges for supply through road mode, railway freight for supply through rail mode and any other charges, taxes, duties or penalties including demurrage as levied by railways for supply through rakes, en-route expenses, equipment hiring charges, demurrage, labour charges, handling charges, clearing & forwarding charges, incidental expenses etc.
- c) No price escalation, whatsoever, on any ground including among others, increase in the cost of coal, petrol & diesel charges, transportation charges, railway freight, labour charges, handling charges or any increase in taxes, duties cess or government levies etc shall be entertained by KMPCL.

19. TAXES

- a) The rate is inclusive of all applicable taxes. No additional payment shall be made on account of any tax. In the event of any tax being applicable, it shall be borne by the supplier.

20. MISCELLANEOUS

- a) KMPCL reserves the right to allocate quantity to more than one party at its sole discretion.
- b) The quoted rate shall be valid for full or part quantity allocated by KMPCL.
- c) Minimum quantity for any offer has to be 50,000 mt. Offers received for lesser quantity shall be rejected.
- d) The pricing as well as quantity offered mentioned in the offer must be valid for minimum of 10 days from the date of final offer.
- e) Supplies after the issuance of the purchase order shall be treated as supplies under that Purchase Order. The supplies after the issuance of the Purchase Order shall not be treated or appropriated against any other order issued by KSK Mahanadi Power Company Limited in past.
- f) Detailed terms and conditions shall be as per the draft attached at Annexure-1. Party submitting the offer shall be deemed to have accepted the terms as mentioned in the Annexure herein. No deviations to the terms shall be entertained.
- g) At its discretion, KMPCL may cancel this RFQ.
- h) At its discretion, KMPCL shall be free to award purchase orders to more than one bidder subject to the outcomes of further negotiations. In any case, total quantity awarded shall not exceed *Maximum Coal Quantity* as applicable for different coal grades.



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- i) At its discretion, KMPCL may terminate the purchase order of any successful bidder in case coal supply is not started within five days from the Start Date. KMPCL shall blacklist the supplier (**Blacklisted Supplier hereafter**) for a period of two years from taking part in any future coal tender process. At its discretion, KMPCL may publish a list of Blacklisted Supplier(s) in any public forum.
- j) In no case KMPCL shall entertain any request for giving PDC, BG, or LC to the suppliers.
- k) KMPCL reserves the right to reject the quotes that are received late or are not in line with the stipulations of this RFQ enquiry.
- l) KMPCL reserves the right to seek any additional documents in support of ability of the party to supply the quantity offered.
- m) KMPCL reserves the right to cancel this tender process at any time on or before the due date as mentioned in this RFQ document without assigning any reasons.
- n) Current suppliers who are supplying coal through existing Purchase orders are also eligible to participate in the RFQ and submit their quotes. However, in case they qualify in the entire process, new Purchase Order (PO) will be issued only after the existing PO is completed satisfactorily.

21. TERMINATION:

- a) The Contract shall be terminated by KMPCL by giving a seven (7) days notice and without any compensation under the following circumstances including but not limited to:
 - i. Supplier becomes insolvent; or
 - ii. Supplier has been convicted of any crime which in KMPCL's reasonable judgment is likely to adversely affect the goodwill of Purchaser; or
 - iii. Failure of Supplier to provide goods/deliverables as per agreed time schedule; or
 - iv. Supplier assigns the Contract to any third party without the consent in writing of KMPCL; or
 - v. If any of the representations of the statements etc. made by the Supplier in connection with the Contract are incorrect or are found to be incorrect.
 - vi. Buyer reserves the right to terminate the Contract by giving a Written Notice to the Supplier; if such a case arises all Coal supplies should be terminated within seven (2) days of receipt of such Written Notice by the Supplier.

Notwithstanding anything contrary mentioned above, in case of any sort of disputes arising under the Coal Procurement Contract, the decision of the Resolution Professional of KSK Mahanadi Power Limited shall be final.



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ANNEXURE - 1

Date:-

To,
Mr. Sumit Binani,
Resolution Professional of
KSK Mahanadi Power Company Limited,
8-2-293/82/A/431/A, Road No:22, Jubilee Hills,
Hyderabad, Telangana 500033

Dear Sir,

Sub: Undertaking under the Insolvency and Bankruptcy Code, 2016 with regard to Related Party of Corporate Debtor

In reference to the above submitted bid against the RFQ **KMPCL-OPER, HYD/BKDH/2500101/365** dated 12th July 2023 for supply of **Domestic Coal / Beneficiated coal / Blended coal as per the grades / specifications mentioned above**, we (“**Supplier Name**” and its Affiliate Company) state, submit and confirm that:

We are not related to KSK Mahanadi Power Company Limited (“KSK Mahanadi/ Corporate Debtor”) in any manner as per the definition of “Related Party” enshrined in the Insolvency and Bankruptcy Code, 2016 and rules and regulations framed thereunder (IBC), each, as amended from time to time. We confirm that there is no common Director on the Board of the Company and M/s. KSK Mahanadi Power Company Limited. We also confirm that we are not disqualified in any manner in terms of the provisions of Section 29A of the IBC.

This is for your kind information and records.

Thanking you,
Yours sincerely,
(Supplier’s Name)

Authorised Signatory



KSK Mahanadi Power Company Limited

CIN: U40300TG2009PLC064062

Works

Near Nariyara Village,
Akaltara Tehsil,
Janjgir – Champa District,
Chhattisgarh
Tel (Site): 07817-284001

Registered Office

8-2-293/82/A/431/A,
Road No.22, Jubilee Hills,
Hyderabad – 500 033
Tel: +91-40-23559922-25
Fax: +91-40-23559930

ANNEXURE – 2

To
KSK Mahanadi Power Company Limited
Hyderabad

Subject: No offer Submission from Group Companies

Dear Sir,

We (Supplier's Name), hereby provide the following undertaking in relation to the procurement process of Open Market Coal vide RFQ no. **KMPCL-OPER, HYD/BKDH/2500101/365**, dated **12th July 2023** for KSK Mahanadi Power Company Limited.

1. We confirm that (Supplier's Name) is the sole entity participating in the bidding/tender process for supply of open market coal to KSK Mahanadi power plant at Akaltara, Chhattisgarh.
2. We further confirm that none of our group companies, including subsidiaries, affiliates, or any other related entities, have submitted or will submit an offer for supply of open market coal to KSK Mahanadi Power plant at Akaltara, Chhattisgarh against the above mentioned RFQ.
3. We acknowledge that any breach of this undertaking will lead to the immediate disqualification of (Supplier's Name) from the procurement process and may result in legal consequences.
4. We understand the importance of maintaining fairness, transparency, and ethical practices in the procurement process, and we affirm our commitment to abide by the principles and guidelines established by KSK Mahanadi Power Company Limited.

The details of Directors are as follows:

S. No.	Name of the Director	Directorship in Other Companies
1.		1. 2. 3. Etc.
2.		1. 2. 3. Etc.
3.		1. 2. 3. Etc.



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Please consider this undertaking as a formal declaration of our compliance with the aforementioned conditions. We assure you that (Supplier's Name) will uphold the highest standards of integrity and honest throughout the procurement process.

Thanking you.
Sincerely.

(Supplier's Name)
Authorized Signatory (C.A / C.S)



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BIDDER INFORMATION

(TO BE FILLED BY THE BIDDER)

1. Name of the company
2. Status of the company (Please tick the appropriate box)
 - 2.1 Proprietary Firm ()
 - 2.2 Partnership Firm ()
 - 2.3 Private Limited Company ()
 - 2.4 Public Limited Company ()
 - 2.5 Co-operative Society ()
 - 2.6 Public Undertaking ()
 - 2.7 Any Other (Please Specify) ()
- 2.8 Date of Establishment
- 2.9 Firm is registered under (Please tick the appropriate box)
 - 2.10 Partnership act ()
 - 2.11 Any other authority (Please specify) ()
- 2.12 Registration Details
 - 2.13 Registration No. and date ()
(Kindly attach a photocopy of registration certificate)
 - 2.14 Membership to any body ()
 - 2.15 Any other Statutory Registration ()
- 2.16 Registration details with taxation authorities
- 2.17 Permanent Income Tax A/c No.
- 2.18 Service Tax Registration No.



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- 2.19 Central Sales Tax No.
- 2.20 Whether Excise Duty applicable:
YES () NO ()
- 3 Employee's Provident Fund Code No. ()
- 3.1 Employee's State Insurance Code No. ()
4. Communications Details
- 4.1 Address for Registered office
- 4.2 Address for Branch Office
- 4.3 Address for Works /
Factory a)
b)
- 4.4 Items Manufactured / Services Offered
5. List of directors / Partners / Proprietor with their residential / Official addresses, Telephone Nos and Fax. Nos. & E-mail ID's.
6. Name of Bankers
7. Also enclose appropriate certificate from ISO and other certification agencies:
8. Name of Bankers:
9. List of five reputed clients with full address, Fax No, E-Mail ID and names of contact persons with whom registered as approved vendor. (Enclose latest order copies from them.)
10. Turnover, profit and other key financial parameters in last three years: (Please attach copies of respective Balance sheets.)



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11. Whether Company has faced (in past or present) any judicial enquiry, legal conflict, decree, notice by court (Please attach extra sheets if requires.)
12. Please submit photo copy of major contracts already executed by you during last 3 years.

(Signature of the applicant with stamp)

Place

Designation

Date